

ASSOCIATION OF LAND ROVER CLUBS

Honorary President:
Mr Denis Bourne



Please Reply to: Simone Birch
1A Duncan Avenue
Huncote
Leics
LE9 3AN

07786 443474
tonybirch@btinternet.com

EXTRAORDINARY GENERAL MEETING

Saturday 13th November 2021

Via Zoom meeting

AGENDA

10.00am

1. Reading of the notice convening the meeting.
2. Apologies for absence.
3. Accuracy of Minutes from 3rd July 2021.
4. Matters arising from the above minutes.
5. Forward Plan – to discuss the Cross Country Motor Sports Agency
6. Chairman's report.
7. Secretary's report.
8. Treasurer's / Membership report.
9. New Club Applications.
10. Rule Change Proposals
11. Section Reports.
 - a. Caravan Secretary
 - b. Overseas Liaison Officer
 - c. Non-competitive Clubs / Show Co-ordinator
 - d. Countryside Access Officer
 - e. National Rally Liaison Officer
 - f. Press & Publicity
 - g. Motorsport UK Liaison Officer
 - h. Scrutineering & Off Road Committee Chairman
 - i. CCMSA Coordinator
 - j. ALRC Handbook Editor
 - k. Web Master
 - l. Facebook
 - m. Child Protection Officer
12. Any other business.
13. Date & time of next meeting.
14. Close of meeting.

You are reminded that items for inclusion on agendas should be submitted to the Chairman or the Secretary prior to the day of the meeting.

The Scrutineering and Off Road Committee Meeting will take place starting at 13.00.

CLUBS PRESENT – ALRC AGM 03.07.2021

	Present	Apologies
ASSOCIATION OF LAND ROVER CLUBS	Simone Birch	Derek Spooner
ANGLIAN LRC		Andrew Flanders
AYLESBURY LRFC		
BLACKPOOL & FYLDE LRC		Sue Coe
BRECKLAND LRC		
CHELTENHAM & COTSWOLD ROC		
CHESHIRE LRC		
CHILTERN VALE LRC	Stuart Newton	Tim Linney, Matthew Fulwood
CORNWALL & DEVON LRC		Peter Alexander
CUMBRIAN ROC		
DISCOVERY OC		
DORSET LRC		Andrew Wilson
EAST NORTHANTS LROC		
ESSEX LRC	John Musham	Heather & Mark Pycraft
HANTS & BERKS LRO	Fallowe Kirby, Janet New	
LANCS & CHESHIRE LROC		
LAND ROVER REGISTER 1948 -53		Andrew Neaves
LAND ROVER SERIES 1 CLUB		Andrew Cross
LAND ROVER SERIES II CLUB		
LEICS & RUTLAND LRC		Steve Limb
LIGHTWEIGHT LRC		
LINCS LRC	Cheryl Howard	Richard Howard
MIDLAND ROC	Ruth & Richard Smith Richard Banks	Liz Welch
NORTH EASTERN ROC		
NORTH WALES LRC		David Mitchell
NOTTINGHAM LRC		Wendy Simpson
PEAK & DUKERIES LRC	Dennis Wright	Martin Ambrey
RED ROSE LRC		Roger Wright
SCOTTISH LROC		
SOMERSET & WILTS LRC		
SOUTH COAST LROC		
SOUTHERN ROC	Dave Canham, Terry Buss	Charles Darby, Rod Catt
STAFFS & SHROPS LRC		
THE CAMEL TROPHY CLUB		Chris Hewitt
WYE & WELSH LRC		Peter Gladman
YORKSHIRE LROC		
TOTAL 36	7	12

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MINUTES OF THE AGM HELD ON THE 3rd July 2021

1. **Richard Smith opened the meeting at 10.05am**

Good morning everyone and welcome to our meeting. This meeting is being recorded.

This meeting is traditionally poorly attended but at the AGM meeting it was discussed and reported that an in person meeting was the preferred option over a Zoom meeting. It is as much about what is discussed outside of the meeting as in it. That said many of the apologies received have been work related and other health issues other than Covid 19. Food can be served in this room where social distancing can be maintained

2. **Apologies for absence – see attendance table.**

3. **Minutes of previous meeting held on 13th March 2021**

The attendance for the minutes of the meeting held on the 13th March 2021 were changed to show Luis Jeronimo as representing Camel Trophy Club as well as Club Land Rover Portugal. The minutes were proposed as being a true record by Dennis Wright, seconded by Dave Canham and agreed unanimously. Signed by Richard Smith.

4. **Matters arising from previous minutes (*unless covered elsewhere*).**

5. **Forward Plan**

Q Class - Very little class information received as very few events have been run – to be continued with and reviewed at each AGM.

Dennis Wright has had a query from Michael Bruce, Scottish LRC re eligibility of vehicles in Q class. They are now only allowed for RTVT which has been made clear in the ALRC Handbook regulations but the “Q Class Trial” article in the Handbook needs updating. There were very few entries in CCVT’s and Comp Safaris when it was open to all disciplines which h lead to the decision to allow entries in RTVT’s only.

CCMSA

Various discussions with the insurance brokers by Andrew Neaves and Richard Smith with the insurance premiums for the year being very high at up to £150,000. We cannot put ourselves in jeopardy without every single club signing up to use the CCMSA and even then it would be difficult to proceed at this time. We will still consider it for implementation in the future and continue with the work on the regulations in the Handbook. There is some input by the ALRC on the committees at Motorsport UK and communication with them has improved.

6. **Chairman’s Report – Richard Smith**

Very quiet as very few events being run with no spectators allowed.

7. **Secretary’s Report – Simone Birch**

The minutes of the Zoom meetings held on 13th March 2021 were sent out to all clubs plus agendas for the next meeting to be held on 3rd July 2021 at The Ibis Hotel, Crick. Various club events have been circulated to all as they are starting to be run again.

a. Following the ALRC AGM, Essex LRC requested advice about the verbal rule on no passengers allowed in vehicles – advised to contact Motorsport UK direct. (19th March 2021). Clearer information is now available from Motorsport UK with passengers now allowed, with certain provisos but still no spectators at events at this time.

The latest advice is dated 25th May 2021:

Spectators

- In most circumstances, at this time spectators are not permitted. Venues should be secure and access restricted to those persons included within the self-declaration process
- Non-secure venues and the public highway: Spectators in these circumstances will not be easy to manage. Nevertheless, they must be provided for and managed in accordance with Government advice, this includes distancing and management of the hygiene of facilities.

Non-Participant Attendance COMPETITORS:

- Competitor remains responsible for all accompanying persons (Competitor +3) who must also fully comply with attendance requirements set out above

Simone contacted Motorsport UK to see if spectators can be allowed with all social distancing rules in place. The following was pointed out with the number increased to 5 on 25th June 2021.

- Competitor remains responsible for all accompanying persons (Competitor +5) who must also fully comply with attendance requirements set out above.

Hopefully this will change on the 19th July 2021 with spectators being allowed again.

b. Enquiry from Suzanne Lindsey, Land Rover Series 2 Club initially to Cheryl Howard re an ALRC Diversity Policy. (23rd March 2021). Reply sent - *Your enquiry about a Diversity Policy has been passed to me to answer.*

Currently the ALRC do not hold a Diversity Policy and it is not a legal requirement to do so. We do not employ anyone and are all volunteers.

That said, it may be good practice to have one and this will be discussed at the ALRC Council meeting in June. Should we decide to proceed and write one then this will be communicated to all clubs after that meeting.

I would suggest that if your club requires something written down for use now, then there are various templates available on line that you could perhaps use as a starting point.

Either way I will let you know the outcome of the meeting in June.

This was discussed by the ALRC Council at their meeting in June. We do not exclude any club from joining the ALRC. People with disabilities and vulnerable adults are included in the ALRC Child Protection Policy. There is nothing to stop individual clubs from having a Diversity, Equality and Inclusion policy but after a discussion it was not felt necessary for the ALRC to have one. There is no record of there ever being a reported case of any discrimination of any kind within the ALRC. This was agreed by those at the EGM.

Richard Banks pointed out that we were already inclusive as the S&ORC had previously given special dispensation for adaptations to a vehicle of a member as required for them to take part in events safely.

c. Enquiry from Corin Whiteside asking for help in trying to locate a previous owned vehicle with the hope of being able to buy it back (13th April 2021). Information passed on to the Land Rover Series 2 Club.

d. Proposed amendments to the Company Articles of Association for the Land Rover Series One Club received (30th April 2021).

Clubs are reminded that any changes need to be sent to the ALRC as they hold a copy of club constitutions.

e. In the Essex LRC club magazine it was mentioned that they are planning to make all their committee Directors of the company which could result in extra work when committees are changed as Companies House would need to be informed with every change. This is under further review by the club.

Club Secretary / Council member / Scrutineering Change of address from those that appear in the 2021 ALRC Handbook:

Breckland Land Rover Club – Eleanor Jones, 4 Park Close, Wymondham, NR18 9BA. 07920 118873. megem10@sky.com

Liz Welch, Jacobs Leys, Falcon Lane, Ledbury, HR8 2JS. 07768 427539. lizwelch1@outlook.com

Privilege Event Permits applied for in 2021 from the following clubs (Maximum allowed 8). The definition of a Privilege Event Permit is one is issued per Motorsport UK permit issued.

Anglian LRC (5), Chiltern Vale LRC (1), Cornwall & Devon LRC (5), Cumbria ROC (1), Leics & Rutland LRC (1), Midland ROC (1), Staffs & Shrops LRC (1).

It may make the difference of a club making a profit or losing money at an event. It is generally being used as for what it was intended for and not used for ALRC members "sister" clubs. When the figures are returned after an event there are actually very few non-ALRC club members entered.

Richard Smith said that at the moment the ALRC was financially stable as no events were being run but this might not be the same for some of the member clubs? Some clubs had lost money by not charging membership for the current year

There was a discussion on the costings of events. Some clubs now pay per vehicle entered as opposed to a set fee for the land which can be a large cost which is not covered by the entries. Toilets add to the cost of events. Sites are also being lost by some clubs when the land is sold or they become pay and play sites.

Entry fees are around £25. Some clubs charge for camping and others do not. If there are multiple entries from one family it can prove to be expensive.

Entry costs tended to have gone up by £5 when the cost of the insurance was increased by Motorsport UK by that amount.

Cost of club magazines being printed has increased. Some are emailed out but paper copies do seem to be preferred still by some club members. Sometimes if members do not take part in events then the magazine is all they receive for their membership fee. This is common in all clubs. Where clubs go fully to email copies they do seem to see a drop off at attending events.

It is the cost of postage that has affected the production of magazines.

Some clubs are now going to quarterly magazines and generally only one per family. Family members generally pay less per adult. When children become 18 year old they generally are charged a full membership fee. Some clubs send out to landowners and magazines as well.

Would it be a benefit to use one printer to produce the club magazines?

Charge for digital printing for Midland ROC for 70 copies, 44 pages - £140 plus postage to members. Magazine is 115g A5 size in colour. It is printed in Portsmouth and delivered back for that cost.

The same cover is cheaper than doing harder covers.

A letter is to be sent out to club secretaries asking for the details of their magazine production – quantities, number of pages, costs and printers used to see if it may be a benefit if all were done by one company.

8. Treasurers / Membership Report – Cheryl Howard

Full bank access for Cheryl has been set up and everything is up to date with the exception of one £5 cheque.

The setting up of Xero has proved very helpful and invoices can be set up and sent out very quickly by email. Every club has an account number so everything is trackable, traceable and relatable. Any invoices for membership will be sent to the club secretaries.

The invoices have been set up to not include cheque payments. That is not to say that we will not accept any but the preferred method of payment is online or cash payments. This makes life a lot easier.

The log booking system is completely trackable by going into a separate account and the “LB” added to any payments.

Similarly any payments for the National Rally are notated as “NR” so that the correct accounts are used.

A live feed for all bank accounts has been set up.

Membership certificates for 2021 have been emailed to all clubs. There was no subscription fee charged for 2021.

9. New Club Applications. None received

10. Rule Change Proposals. None received

11. Section Reports

a. Caravan Secretary – Heather Pycraft

Up to June I can confirm that to date 26 permits have been issued to clubs. Most have been done via email for ease. One or two clubs have had to change their venues at the land owner's request but no one has reported any other problems. I have emphasised to all that they must obey the current Covid guidance.

b. Overseas Liaison – Derek Spooner

All quiet with most meetings cancelled due to travel restrictions and postponed until next year.

c. Non Competitive Clubs & Shows Co-ordinator – Vacant

A volunteer is still needed for this role. There is still no confirmation on the Peterborough Land Rover Show in September.

d. Countryside Access – Roger Wright

Changes in chairman – Ian Davis is now acting chairman.

Roger has tried to get in touch with their new technical officer, Dave Waterman but has still not been able to contact him.

LARA does send out reports of TRO's around the country. Do clubs want these passing on to them? Yes, this was thought to be a good idea so Simone will circulate them to club secretaries when she receives them.

e. National Rally Liaison Officer – Janet New.

National Rally trophies are still being returned but one is outstanding by no contact being possible. Edward Howard - easily sorted by Cheryl Howard!

Some are returned but three are not engraved. By not engraving the history can be lost.

Simone and Charles Darby visited Bilsington for a few days and met up with Libby Lawson to discuss the 2022 event.

There has now been a large area in the woods on the other side of the road from the camping that has been cleared and would make an ideal area for a Team Recovery with even a spectator bank included. The logistics of getting the vehicles to the site can probably be easily sorted as the entrance is only a very short distance across the road from the camping area.

Planned to have a camping rally before the competitions due to the bank holidays being moved in 2022.

Dates for the camping event to be Saturday 28th May – Monday 6th June 2022. Additional nights to be charged at £10 per night and will take place before the event as opposed to afterwards. Day Parking for £5 per car

Program of Events:

Thursday 2nd June – AM: Team Recovery. PM: Jubilee Party – food by Libby when price per head decided by ALRC. She does do very substantial cream teas which she will tailor to the cost charged. A bar will be run as well. Will need pre-booking for ideas of numbers.

Friday 3rd June – AM: CCVT & Tyro

Saturday 4th June – AM: RTVT. PM: Concours d'Elegance, Bike Trial. Andrew Cross is unavailable but perhaps someone else from Land Rover Series One Club or Land Rover Register may be interested in running this event. This will depend on the date of the heritage Land Rover Show being run as it may move to the Bank Holiday weekend

Sunday 5th June – AM: Comp Safari.

Entry Fee – Tyro - £25, CCVT & RTVT - £40, Team Recovery - £40, Comp Safari - £80

All bookings that have been left in place from the 2020 planned event will need to be contacted to see if the date change affects any entries. Some unlicensed drivers may now be licensed. Debby Darby will do this prior to the bookings being reopened. This will not be until the permits are applied for in November.

No surcharge to be applied to existing bookings. Most were made at the discounted rate of £5.

Any additional camping nights will now be moved to before the event.

There is a profit share in place with Libby with any profit from the event. She will be providing food and drinks which will give her extra income.

All infrastructure for the National Rally has been booked and remains in place from 2020 with a marquee now also booked. All C-o-C's happy to proceed as planned.

This leaves the competition numbers and fire extinguishers left to sort out but this will be done just before the event so if they are bought they will be in date for another event as well.

Having Charles as the Event Director has really driven the organisation for this National Rally and his input cannot be bettered.

Going forward the only sites available are Stainby and Whaddon as Eastnor is not available for the foreseen future. Other events are due to take place at the deer park.

Both Stainby and Whaddon, like Bilsington would probably require several clubs to coordinate the event.

f. Press & Publicity – Ruth Smith

Very quiet.

g. Motorsport UK Liaison – Andrew Flanders

Richard Banks was present at the last zoom meeting and there was very little discussion that affects our events with the exception of a discussion about unlicensed drivers in a Tyro and where they could and couldn't drive. This was initiated by a discussion at ALRC Council following a Tyro event at Midland ROC and suggestions made there, with Charles Darby asking for it to be included in the Motorsport UK Cross Country Committee agenda.

The start and finishes of sections was discussed. The observed section of a trial was thought to be down to the discretion of the C-o-C as they are the organisers they deal with the drivers, vehicles and spectators. The C-o-C should define the observed area as there are risks at the start and finish areas. A designated area can be set up where the drivers and passengers and change over safely at the start and finish gates.

There was no intention to change the wording in the Motorsport UK Yearbook:

TYRO Trials – Blue Book ‘P’

44.1. Tyro Trial Drivers must hold a valid RTA licence (not provisional) for vehicles with more than three wheels and produce a valid Club membership card.

44.1.1. The SRs may Permit entries from Drivers who are 13 or over without a full RTA Licence, provided that their Passenger has experience of Cross Country Trials and holds a full RTA Licence for the vehicle entered.

44.1.2. The vehicle may only be driven between observed sections by a crew member who holds a valid full RTA Licence.

The definition of an “observed area” from Motorsport UK is in their Yearbook, section B, section (c) Observed section. A section of a Trial that has to be traversed non-stop to avoid a penalty. Section P.5.2.2. The Start and Finish of observed sections must be marked by signs and the Starts should be reasonably flat and wide so that all Competitors can at least enter the section.

This could also apply to RTVT and CCVT events as it is possible for non-licensed drivers to be entered in these as well.

Report to Council in June from Andrew Flanders:

Meetings on the 2nd March 2021, 22nd April and 29th June 2021 have been held.

2nd March 2021 – thanks given to Adam Barker and Andrew for the Tyro article published in Revolution. Written to encourage entries.

The use of breathalysers have been put on hold.

The use of hybrid / electric vehicles was discussed but there is still some concern should one catch fire at an incident in a remote area.

At EGM - Richard Banks said that as manufactured vehicles were considered to be relatively safe and were considered to be low voltage compared to some of the high voltage competition vehicles that have been made. If one of the batteries catches fire it is very difficult to cool down but this is more applicable to circuit racing at the moment than cross country motorsport. There are no fire extinguishers that can deal with this at present.

There were plans to convert a vehicle for use in a Tyro by someone with a disability but this has been put on hold due to the Covid pandemic. Hope to due in the future.

Motorsport UK still want to encourage young competitors. Could clubs charge a lower entry fee for unlicensed drivers – this should be down to each individual club and their circumstances with land costs etc.

22nd April 2021 – Mainly discussion on British Cross Country committee and All Wheel Drive clubs realised that there were no pictures of a roll cage being used by some vehicles – namely the high cross type. These vehicles have been around for years and no one has picked up on it.

The following rule has now been passed by Motorsport UK for implementation 1st January 2022.

Section K – Common Regulations for Competitors (Safety)

Drawing No. 64



Section P – Specific Regulations for Cross Country Events

P57.1.4. A Vehicle Passport is required for any existing vehicle fitted with diagonal members forming a high cross as shown in Drawing K64. Vehicle Passports for these vehicles must be obtained by 1st January 2022, after which no further vehicles with such a design will be approved.

Note – For Drawing K64, see Section K – Common Regulations for Competitors (Safety)

Date of Implementation: 1 January 2022

Reason: The installation of diagonal members in the form of a “high cross” is not permitted in the existing regulations. This regulation provides retrospective approval following two assessments by separate and independent engineers. The issue was identified with a small number of imported

vehicles from France and further investigation identified a small number of UK built vehicles, some of which have been competing for a couple of decades without this being identified. Whilst the assessments calculated that the "high cross" installation passed the minimum thresholds this design is marginally less effective which is why there is no provision made for future approvals.

Competitors who need to arrange for a vehicle inspection and Vehicle Passport should contact Joe Hickerton in the Technical Department who will assist. Joe.Hickerton@motorsportuk.org

This regulation concerns safety and affects a small number of vehicles. The time scale proposed is realistic to deliver the solution.

Scrutineering – now relying on self-declaration with only a few vehicles being scrutineered. We can still scrutineer all vehicles if we wish to.

A junior comp safari event was previously discussed with the idea to use a Polaris type vehicle but this vehicle has been withdrawn from production so this has been put on hold.

Andrew has been given a letter (28th September 2020) inviting him to stay on the Cross Country Committee for a further two years which would cover 2021 and 2022. Useful having Richard Banks and Charles Darby on the committee as well.

Kevin Peake has expressed an interest in joining the committee on behalf of the ALRC in the future.

Andrew Flanders said that Motorsport UK had also requested if we could run a JTV trial with an electric Land Rover vehicle like a Toylander on the same course – not thought that the off road capability was any good compared to a JTV. There is no wheel movement and the batteries would not last long enough. No JTV's were available for the event planned earlier.

h. S&ORC – Richard Banks

Various queries which will be addressed at the S&ORC meeting this afternoon.

i. Cross Country Motor Sports Agency Co-ordinator – Andrew Neaves

3 permits have been issued to Nottingham LRC and a request has been made for their rules for the events.

j. Handbook – Fallowe Kirby

Updates are done as necessary ready for the next publication and added to the website. Usually by Simone and Ruth.

k. Webmaster – Ruth Smith

Very quiet. Nice to see events are being restarted and these are looked at on the website.

l. Facebook – Adrian Neaves

Over 1000 members with various scrutineering questions being raised.

There is a discussion currently on Facebook asking if a 13 year old can drive a CCVT motor.

No - under Motorsport UK rules they need to be 15 but this has been missed from the ALRC page 72 and does need adding. This has been updated on the website

Driver and Passenger Eligibility.

Drivers must hold a valid full RTA licence (not provisional) in respect of vehicles having more than three wheels (see Motorsport UK reg.P.44.1). The SRs may permit entries to be accepted in respect of drivers who are 13 or over without a full RTA licence, provided that the passenger holds a full RTA licence and is a person who has experience of Off Road Trials. The vehicle may only be driven between observed sections by a crew member who holds a full RTA licence.

Vehicles not classed as standard must be fitted with a standard manufacturer's hardtop, truck cab or a roll bar to Section K, Appendix, drawing 1, 2 in the Motorsport UK Yearbook and the SRs may permit entries to be accepted in respect of drivers who are 15 or over without a full RTA licence provided that the passenger holds a full RTA licence valid for the vehicle concerned and is a person who has experience of Cross Country Trials.

m. Child Protection & Covid 19 Officer – Simone Birch.

A new DBS Enhanced Certificate issued on 8th April 2021. Organised by Motorsport UK at no charge Review of ALRC Child Protection Policy and Safeguarding Children Code of Conduct took place on the 12th June 2021. No change required.

No questions were raised.

13. Any Other Business.

a. At the ALRC Council meeting on the 12th June 2021 Liz Welch was co-opted onto the Council and will take over from Janet New as the National Rally Liaison Officer / Club Shop after the 2022 National Rally.

b. At the ALRC Council meeting held on the 12th June there was a discussion around the issuing of log books, rechecking of vehicles after five years and the way this is paid for.

This has come about following the latest banking from the log booking system which has resulted in the bank refusing to accept five cheques – three were outside of the six month cut-off period allowed, one was addressed to the log book scrutineer and not the ALRC and one had the amount and payee in completely the wrong place on the cheque and was also out of the cut-off period.

The preferred and easiest option is by cash payment direct to the log book scrutineer – this can be the £5 for the five year recheck or the £10 for an initial log book. The £10 is now payable when the second signature is obtained and should be marked on the paperwork as being received.

Dennis Wright would then just need to process the applicants paperwork without the need for payment being made to him. Obviously any change of name and address details will still need to be done directly with Dennis Wright by the club member.

We would then ask that the log book scrutineer makes a bank payment following the details on the attached log booking returns form making sure LB and your surname is used as the reference and return a copy of the form electronically Cheryl Howard with a paper form to Dennis Wright and thus the ALRC Treasurer will then have a paper trail in which to tie in the payments.

All clubs have been contacted so that their members are aware that cash payments should be made when they present their vehicle for any checks with regard to the log book system.

c. Stuart Newton asked that following on from the discussion on unlicensed drivers what was the position on disqualified drivers?

Disqualified drivers are not able navigate for an unlicensed driver.

Can they still drive in an RTVT with a licensed driver next to them?

A disqualified driver is usually one who has lost their license due to committing driving offences but this is not always the reason. There could be a medical reason why the license has been removed and this could preclude any driving at an event due to safety concerns but this may vary with each competitor.

The self-declaration on the Motorsport UK signing on form asks for relevant licenses. Are we allowed to ask if a competitor has a license?

A Motorsport UK license would be required – not sure if one would be issued?

Richard Banks will ask Motorsport UK for their opinion on this question.

14. Date of Next Meeting – 13th November 2021

Meetings are to combine the EGM and S&ORC on the same day. EGM – am, S&ORC – pm.

2021 meeting dates-

Council: 9th October, - Zoom.

EGM / S&ORC: 13th November - Zoom.

Zoom meetings work well for Council meetings and cuts down on travelling time and costs. Planned to hold in person meetings for the AGM.

15. Close of Meeting at 11.50