

ASSOCIATION OF LAND ROVER CLUBS

President: Mr Denis Bourne



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Dear Club Secretary

The Companies Acts 2006/2013

I am writing to ALRC Club Secretaries to explain why the Association of Land Rover Clubs Ltd is required to keep a register of its members and to seek your club's help in assisting the ALRC to meet these legal requirements by providing a list of your club's current members. This follows detailed consideration at the ALRC Council meeting, held on the 21st February 2015, at which the Council resolved that I should write to clubs on this subject. The ALRC has also taken legal advice which has confirmed that the ALRC does need to hold a register of individual club members.

The Companies Act 2006 section 113 requires each company to keep a register of its members which must be entered as;

- a) Name and address of each member,
- b) Date registered as a member, and
- c) Date membership ceased.

To be clear, both Clubs themselves and its individual members, are separately members of the Association, and this is irrespective of the type of membership be it individual, family, or junior.

To avoid unnecessary work for clubs I recognise that this will have to be gathered on a set date each year and for each club on the date when annual club memberships fall for renewal which in most but not all cases will be 31st December each year . It is also difficult for clubs to provide information on c) above so in the first instance this information is not being sought from you.

I am grateful to those clubs who have already provided their membership information but know from correspondence received by the Association's Honorary Secretary that there are concerns in one club that to provide the information would compromise the Data Protection Act 1998 requirements for a club to protect personal information.

All clubs can be reassured that the ALRC Ltd will not use any personal information provided on club members for marketing purposes either directly itself or through third parties.

If your club hasn't done so yet, please will you provide club membership information by the end of March 2015.



Yours sincerely
Paul Barton
Chairman Association of Land Rover Clubs Ltd
Director of the company The Association of Land Rover Clubs Limited